



Special Project Application Form

Sacramento County Department of Regional Parks

Please return all applications to Department of Regional Parks
10361 Rockingham Drive, Suite 100, Sacramento CA 95827 or fax to (916) 875-6632.

To apply for a special project permit you must complete this application fully and also certify that you have read and will comply with the attached Special Projects "Terms and Conditions". This process is necessary to ensure compliance with the American River Parkway Plan and proper coordination with other Parkway projects and events.

Organization:	
Name:	
Address, City, State, Zip code:	
Daytime Phone:	Fax:
Email Address:	
Name of project contact:	
Cell phone number of contact:	

Is your project: -an existing facility that needs maintenance (does not include improving unofficial trails) <input type="checkbox"/> YES <input type="checkbox"/> NO -part of an existing approved program with the American River Parkway Foundation? (e.g. adopt-a-grove, trash clean-up, invasive weed removal etc.) <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, these projects may be completed by working directly with the American River Parkway Foundation. -creating a new facility? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, Please note that the approval process for new facilities on the American River Parkway can take up to 5 months. See description of approval process under Terms and Conditions.

Project Location within American River Parkway and Project Description

What is the Name of Area Plan where the project will be located? (See chapter 10 of the Parkway Plan for details):

What is the project area's Land Use Designation?

For help locating Area Plan and Land use designation see:

<http://www.per.saccounty.net/LandUseRegulationDocuments/Pages/ARP-PlanUpdateHome.aspx>

Click on **2008 American River Parkway Plan** and See Chapter 10 Area Plans (p150-204) – Area plans are arranged starting downstream at Discovery Park and ending upstream at Sailor Bar. Land Use Designations can be found as color-coded areas on the Area Plan map.

For the next question, please see Attachment A for a description of allowable facilities with each Land Use Designation.

Do you think that your project is compatible with the Land Use Designation? YES NO

Please describe your proposed project (attach a layout map, if applicable):

What tools and supplies will be needed for project:

What is the expected budget for the project?

What is the project's funding source?

Expected County staff time needed for:

Project planning?

Coordination?

Project supervision?

TERMS AND CONDITIONS

1. Special Project Filing & Permit Approval

Initial: _____

- Organizations must allow up to two - three weeks for application to be reviewed.
- Your project may be advised to be presented at the American River Parkway Coalition meeting, a public meeting of various Parkway stakeholders. It meets the 2nd Friday of each month at the Streng Volunteer Center (5700 Arden Way, Carmichael, CA 95608) from 12pm to 2pm.
- Projects creating new facilities must be presented to:
 - the American River Parkway Advisory Committee (ARPAC). It meets the 3rd Friday every other month (February, April, June, August, October, and December) from 9am to 11am at the Regional Parks Office (10361 Rockingham Drive, Suite 100, Sacramento CA 95827). The Committee acts in an advisory capacity to the Recreation and Parks Commission, and to the
 - Recreation and Parks Commission (RPC). It meets the 4th Thursday of most months at 6:30 pm at at the Regional Parks Office (10361 Rockingham Drive, Suite 100, Sacramento CA 95827). The Commission acts in an advisory capacity to the County of Sacramento Board of Supervisors and the Regional Parks Department
- Projects requiring an Area Plan Amendment will also require approval by the Sacramento County Board of Supervisors.

2. Special Project Insurance

Initial: _____

All project applicants must obtain a Certificate of Insurance specifically naming the **County of Sacramento Regional Parks** as additionally insured and the certificate holder.

- All special event applicants must obtain a Certificate of Insurance in an amount no less than \$1,000,000.00.

I, the undersigned representative, am duly authorized by the organization to submit this application on its behalf and understand that the information contained in this application will be available as a public record. The information contained herein is complete and accurate.

Applicant Name (printed): _____

Signature: _____ **Date:** _____

ATTACHMENT A -Overview of Land Use Designations in the American River Parkway Plan**NATURE STUDY AREA**Description and Purpose

This designation is applied to the most environmentally sensitive areas of the Parkway, including those with the special characteristics of flora, fauna, topography, available surface water, or other characteristics, that are appropriate for the interpretive education and other limited passive recreational activities. This category is the most restrictive of those that allow public use, and is intended to permit only those limited activities and improvements which would not be detrimental to the environmental qualities or features. Nature Study Areas are to be set aside for study of the natural environment, and any activities or facilities should be in accord with the interpretive educational policies of this Plan.

Facilities

Development within these areas shall be limited to drinking fountains, portable restrooms, minor trail improvements, trail stops, observation points, and interpretive signs. Prior to the establishment of any new trails, consideration should be given to the protection of the natural habitat. Trail stops, observation points and interpretive sign locations shall be designed to discourage encroachment into sensitive plant communities while providing interpretive and educational information on the natural resources in that area. Roads and parking areas that provide access to interpretive facilities should be limited and controlled but may be provided, if they cannot feasibly be located in a less restrictive land use area.

PROTECTED AREADescription and Purpose

Protected Areas contain tracts of naturally occurring vegetation and wildlife, which although capable of sustaining light to moderate use with minimal alterations to the natural landscape, would be easily disturbed by heavy use. Protected Areas differ from Nature Study Areas in that general access in Protected Areas is encouraged, and convenience-type facilities are permitted to accommodate the anticipated increase in users. However, facilities and other improvements are limited to those which are needed for the public enjoyment of the natural environment. Emphasis is on protection and restoration of large portions of relatively natural areas which stand a better chance of preservation than smaller pieces and provide better support for wildlife.

Facilities

Permitted facilities and improvements include surfaced and unsurfaced trails, water fountains, occasional family unit picnic tables, and restrooms located at trail rest stops. Primitive group camps (no tables, electricity) may be designated in Protected Areas, excluding the existing permanent restroom at the River Bend Day Camp.

LIMITED RECREATION

Description and Purpose

The Limited Recreation designation is applied to lands on which active recreation may take place without development of extensive facilities. The Limited Recreation areas generally have characteristics of topography, vegetation, and wildlife habitat which are conducive to active recreation, but which are constrained from extensive development due to size, access, adjacent residential neighborhoods, or other special circumstances. In addition, Limited Recreation areas may serve as buffers between Developed Recreation areas and more restrictive land use areas.

Facilities

Trails of all types, trail rest-stops, such as water fountains, signage and scattered picnic areas may be provided for the Parkway user in Limited Recreation areas. Primitive group camp facilities for educational or youth groups (no tables, electricity) may be appropriate in certain places. A native plant nursery may be permitted.

DEVELOPED RECREATION

Description and Purpose

The Developed Recreation designation is the most intensive land use category and is applied to areas able to withstand heavy use. The purpose of the Developed Recreation category is to identify areas appropriate for active recreational development so that more sensitive areas will be retained in their more naturalistic condition. The Developed Recreation areas are found within major parks such as Discovery Park and Ancil Hoffman, and at most vehicle access areas. Developed Recreation areas are expected to attract the largest concentration of users. If too many people frequent these areas, it may be necessary at times to close or restrict use to avoid overcrowding, allow recovery and restoration, or to prevent permanent damage to vegetation and wildlife. To minimize the necessity for such actions, activities may be restricted to certain areas, or the number of users in a particular area may be limited. The intent is to provide recreational opportunities for all users who can be safely accommodated, but not at the expense of destroying any portion of the Parkway or the enjoyment of the users.

The intended user-groups in the Developed Recreation areas are the family, the small group, and the medium group. It is anticipated that occasional large group and special events will occur as well, but facilities to accommodate large groups should not be provided unless thorough study and public hearings have been conducted to determine the impacts and needs.

Facilities

Any facilities permitted in a more restrictive land use area may also be considered in a Developed Recreation area. Additionally, interpretive centers, a native plant nursery and group picnic facilities may be considered. Play apparatus, permanent restrooms, horseshoe pits, non-exclusive game fields, parking lots, barbecue facilities, and similar facilities may be considered as incidental to picnic facilities, provided that they are so designated on the appropriate area plan, and installed in a coordinated manner with the picnic facilities. Boat staging facilities may be permitted in Developed Recreation.